

~~CONFIDENTIAL~~

8 October 1954

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting of the Career Council on 7 October 1954.

1. The proposed Notice concerning Agency-wide assignment activity was discussed. Generally, it was felt that the period during which an employee could be carried in this over-all process was too long and the Assistant Director for Personnel was requested to redraft the Notice in order to establish a limitation on the time involved. In addition, the question was raised as to where the employee should be carried during this period of processing. I objected to the creation of any kind of pool or of carrying an individual in the Interim Assignment Branch, Office of Personnel. After some discussion it was decided that the office from which the employee was to be transferred should carry him on its table of organization until he was accepted or rejected by the receiving office. However, I agreed that an office might exceed its ceiling temporarily in order to accommodate such an employee.

2. The question of office career board reports was discussed and it was the general consensus that inasmuch as the Assistant Director for Personnel had representatives attending all career board meetings such regular reports should not be required. It was finally agreed that the Assistant Director for Personnel would call for reports when he needed them.

25X1 3. The proposed [] Notice on the Career Service Program was approved.

4. The question of who should and should not sign an application for the Career Staff was discussed, particularly insofar as it applied to married women and other employees who, by reason of personal circumstances, could not go overseas or might not otherwise have maximum flexibility to take assignments. It was the unanimous opinion of the Council that such personnel who intended to make a career with CIA and who had purely personal circumstances that might prohibit them from going overseas, for example, should not be excluded from the Career Staff but, on the contrary, be encouraged to sign the application and that no one should interpret the action of any such employee as being a "tongue in the cheek attitude." Mr. Reynolds stated that he had enunciated this policy in his talk at the Orientation Course yesterday and Mr. Kirkpatrick said that he would do so tomorrow. Mr. Reynolds is to draft and coordinate very quickly an Agency Notice to this effect, the publication of which I agreed to expedite.

5. The next meeting of the Council will take place at 4:00 p.m. on 15 October 1954.

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L. K. WHITE
Deputy Director
(Administration)